Thank you for your interest in Haute Ice Events. We offer customized planning and coordination services, and specialize in design and décor. Because every event is different, we invite you to complete this form to provide us with certain specifics about your special occasion that will help us capture your vision. We look forward to the opportunity of working with you!

Full Name:

|  |  |
| --- | --- |
| Email Address:  | Phone Number:  |

Best time to contact you:

|  |  |
| --- | --- |
| [ ]  | Morning |
| [ ]  | Afternoon |
| [ ]  | Evening |

|  |  |  |
| --- | --- | --- |
| Event Date:  | Event Time:  | Number of Guests: |

Venue:

Event Type:

|  |  |
| --- | --- |
| [ ]  | Wedding |
| [ ]  | Anniversary |
| [ ]  | Shower [ ]  baby [ ]  bridal |
| [ ]  | Birthday |
| [ ]  | Graduation |
| [ ]  | Sweet 16 |

Theme/Color Scheme:

How did you hear about us?

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  | Facebook | [ ]  | Internet Search |
| [ ]  | Instagram | [ ]  | Referred by: |

Services Requested:

|  |  |
| --- | --- |
| [ ]  | Full service, coordination and décor design |
| [ ]  | Décor only |
|  | *Please select all décor options needed :* |
| [ ]  | Table rentals [ ]  round [ ]  rectangular |
| [ ]  | Chair rentals [ ]  standard chairs [ ]  throne chair *(single or loveseat)* |
| [ ]  | Table settings [ ]  head table [ ]  guest tables [ ]  kids’ tables |
| [ ]  | Linen rentals *(napkins, table coverings, chair covers etc.)* |
| [ ]  | Centerpieces |
| [ ]  | Custom gift table |
| [ ]  | Custom dessert bar *(cake/desserts included)* |
| [ ]  | Custom sweets table *(candy and custom sweets included)* |
| [ ]  | Custom backdrop *(drapes included)* |
| [ ]  | Favors |
| [ ]  | Invitations |

Event Budget:

Additional Notes: